



from ★★☆☆☆
**MAIN
STREETS**
to
**SAFE
STREETS**

Appendix G: Draft Agreement to Implement SS4A Grant

Submitted by
Indian Nations Council of Governments
in partnership with the Oklahoma cities of
Bixby, Bristow, Claremore, Collinsville, Sapulpa, and Skiatook

The INCOG Region Safe Streets for All Partnership

Memorandum of Understanding for Participation INCOG & Local Public Agencies (LPAs)

This Memorandum of Understanding is intended to serve as a master Memorandum, documenting preliminary agreement between INCOG and Local Public Agencies whose mission is dedicated to transportation, public safety or public service to transportation and public safety organizations that wish to collaborate on planning, executing projects related to the adoption of “Vision Zero” and reducing traffic fatalities and serious injuries based on INCOG resolution to achieve 25% reduction by the year 2030.

This initial Memorandum of Understanding is hereby made by and between the Indian Nations Council of Governments (INCOG), the City of Bixby, City of Bristow, City of Sapulpa, City of Skiatook, City of Claremore, and City of Collinsville, hereinafter referred to as Partner Agencies. Partner Agencies have agreed to this Memorandum by signing a signature page, made a part of this agreement.

The purpose of this Memorandum of Understanding is to document a consensus process to secure funding through the annual Safe Streets for All (SS4A) discretionary grant program from the US Department of Transportation. The SS4A grant will supplement other local efforts to improve safety on local and tribal roads within INCOG region. The agreement further spells out general direction for expending these funds with the MPO leading the application process and finally leading to implementation of most effective strategies for achieving safety of all roadway users. This agreement further provides for a cooperative regional data collection and dissemination, sharing and exchanging information.

This Memorandum of Understanding is NOT intended to impinge on any public agency internal protocols or standards for procurement. Methods to implement the grant proceeds will be agreed upon separately, “as-needed” between individual LPAs and INCOG, sharing resources and funding.

Members

For purposes of this agreement a member shall be defined as a Partner Agency who has executed this MOU. For management and operation matters each of the Partner will consult INCOG as the central agency for coordination of 2023 SS4A grant. The LPA signatories and INCOG each will designate a point of contact for execution of the grant agreement. Partner Agencies are defined as: the Indian Nations Council of Governments (INCOG), the City of Bixby, City of Bristow, City of Sapulpa, City of Skiatook, City of Claremore, and City of Collinsville.

Regional Coordination

It is hereby agreed that at minimal, Tulsa Regional Safe Streets for All Program will provide the participants to this MOU with:

1. the ability to share procurement standards for implementation of Safe Streets for All Projects,
2. the ability to identify specific elements that are common to all regional traffic crashes and primary causes,
3. the ability to regionally create a systemwide program to further improve safety for all users and
4. the ability to monitor and improve delivery of safe mechanisms to reduce vulnerable user crashes.
5. The ability to work toward the goal of reducing fatalities and serious injuries by 25% before 2030.

These pre-award coordination efforts will continue with the implementation of the discretionary grant, creating regional opportunity with regional solutions and further will be open to any other local public agency that is within the INCOG region.

Priority project locations and implementable solutions security related to this regional program will be based on the Regional Local Road Safety Action Plan developed in 2022 with input from all stakeholders in the region. The measures will be tailored to the location based on engineering principles and MUTCD guidance that is followed by all LPAs.

Agency Responsibilities

It is recognized that each local public agency owns and operates the roadway infrastructure within the jurisdictions, independent of each other. Therefore, each agency will be responsible for owning, operating and maintaining any specific projects implemented as a part of SS4A grant.

INCOG, as a lead applicant for the implementation of Safe Streets grant will coordinate the agreements with Federal agency, for providing periodic reports, tracking of various projects in any stage, and seeking disbursement of federal funds subject to the needs and conditions set forth in any future agreement that is mutually executed between the LPA and INCOG. All federal fund disbursements will be based on reimbursement upon acceptable invoices from each LPA.

Additional Capabilities and Issue Resolution

If a Partner LPA wishes to procure additional funding and implementation capacity, this understanding allows for such independence and does not limit in any way from participating in regional cooperative and coordination of Safe Streets for All projects.

Term of Agreement

This MOU will be in effect for the period of three years or until the SS4A grant is fully expended. This MOU will be periodically reviewed at the request of any partner. This MOU can be amended as agreed to by INCOG and other partners.

ADD SIGNATURE PAGES FOR EACH PARTNER AGENCY

Indian Nations Council of Governments (INCOG)

The City of Bixby

The City of Bristow

The City of Claremore

The City of Collinsville

The City of Sapulpa

The City of Skiatook