



REQUEST FOR QUALIFICATIONS
Claremore-Verdigris SH-66 Access Road Corridor Study

INCOG is accepting statements of qualifications for a **Claremore-Verdigris SH-66 Access Road Corridor Study**. This submittal is for consultant qualifications only. **DO NOT PROVIDE PROPOSED FEES FOR THIS PROJECT.**

Qualifications are to be mailed or delivered to: INCOG, Attn: James Wagner; 2 W. 2nd Street, Suite 800, Tulsa, Oklahoma, 74103 by **Thursday, November 3, 2016 at 5:00pm**. Provide 5 hard copies of your Statement of Qualifications and send an electronic copy to jwagner@incog.org. INCOG may develop a short list from the submittals and selected consultants will be invited to submit a proposal or interview. It is anticipated that a contract will be negotiated with the selected firm.

For more information, contact James Wagner at (918) 584-7526.

I. Overview

INCOG is seeking a qualified consultant to develop a corridor study with the purpose of determining the feasibility of constructing an access road approximately 3.5 miles long on the west side of SH-66, west of the BNSF railroad tracks from Bryant Road (E 520 Road) to Archer Drive (E. 490 Road) in Rogers County, Oklahoma. The study area includes portions of the Town of Verdigris and the City of Claremore (see attached map for preliminary alignment concept).

The project will be managed by INCOG Transportation Planning staff in collaboration with Rogers County, the Town of Verdigris, and the City of Claremore.

II. Anticipated Scope of Services

The consultant may be asked to provide the following services:

- 1) Coordinate Project **meetings**
- 2) Develop a **Public Participation Process** including conducting meetings in local communities to determine the best alignment, and address concerns of property owners.
- 3) Develop a **purpose and need statement** based on input of local governments involved (Rogers County, Town of Verdigris, City of Claremore) and feedback from local residents.
- 4) Develop an **Evaluation Framework** for comparing alternative alignments

- 5) Develop **alignment alternatives** that match the purpose and need
- 6) Incorporate feedback from ODOT regarding the **planned Highway 20** realignment which will cross paths with the access road
- 7) Consider the addition of a **multi-use bicycle and pedestrian trail** within the new right-of-way
- 8) Incorporate recommendations for **low maintenance landscape** treatments
- 9) Highlight any **environmental concerns** that may need to be addressed
- 10) Provide a report of **real estate and right-of-way** necessary to implement the project
- 11) Develop a **recommended alignment** that incorporates feedback from residents and property owners
- 12) Coordination with **BNSF Railroad** (if any additional railroad crossings are proposed)
- 13) Conceptual design, cost estimates and renderings of the recommended alignment

III. Evaluation Criteria/Method of Evaluation

Qualifications will be evaluated by an internal staff review committee. Qualifications will be reviewed in terms of content and completeness. Previous client references may be contacted to verify client satisfaction, including clients not listed on the proposal. This RFQ is open to any firm that provides consulting services that comply with all elements identified within this RFQ. Statements of Qualifications should include:

- A. Experience and technical competence of the Consultant and project staff in the roadway infrastructure planning. This includes:
 - 1) A trained professional engineer or transportation planner experienced in planning and designing roadway facilities
 - 2) Cost estimating experience with roadway projects
 - 3) Experience in right-of-way research and acquisition
- B. Familiarity with design and implementation of local streets in the Tulsa Metro Area, either through experience or shown in the SOQ.
- C. Consultant's record and success on similar projects, examples of similar work.
- D. Client references for similar projects.

The grading of SOQs will be accomplished by using a 100 point scale as described in the following schedule:

1. Experience and Technical Competency **40 points**

Whether the CONSULTANT has sufficient qualifications and experience to successfully perform the Scope of Services. The reviewers will also assess the applicability and relevance of the CONSULTANT'S experience and previous projects. Contact with specific references may be used to better clarify the nature and relevance of past projects.

2 . Familiarity **20 points**

CONSULTANT'S response must demonstrate a level of familiarity with the proposed scope of work and an understanding of the planning challenges posed by the project. CONSULTANT should demonstrate familiarity with the challenges associated with building roadways on new alignments.

4. Record of Success **20 points**

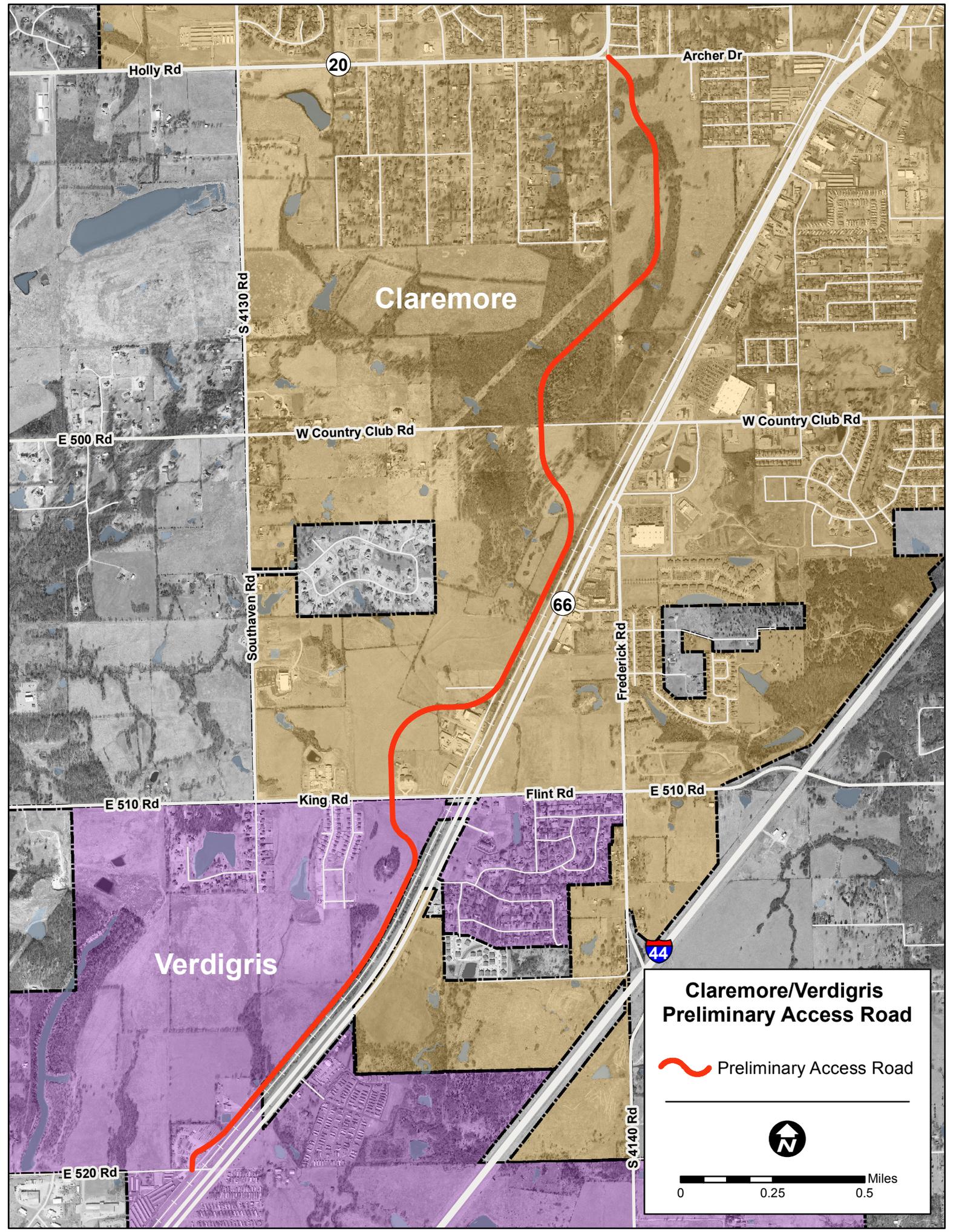
CONSULTANT'S response should demonstrate success on similar projects and provide examples of similar work. Proposed staffing for the project should have been involved in referenced projects. Demonstrate how the proposed staff completed the work demonstrated in this section.

5. References **20 points**

CONSULTANT should provide at least 3 client references, including contact information from previous clients. INCOG will likely reach out to these references for feedback on prior performance.

The SOQ is limited to twelve (12) single-sided pages. Any additional documentation should be included as hyperlinks. Send 5 copies of the SOQ to James Wagner, INCOG, 2 West 2nd Street, Suite 800, Tulsa, Oklahoma 74103. Statements of Qualification are due to INCOG by **5:00 p.m. (local time) on November 3, 2016.** Send an electronic copy to jwagner@incog.org

INCOG reserves the sole right to evaluate the submittal, waive any irregularities therein, select candidates for submittal of proposals or reject any and all firms that submitted should it be deemed for its best interest. All parties selected to submit proposals will be notified by e-mail. Please direct comments, questions, and any request for information to James Wagner, Project Manager, at (918) 584-7526.



Holly Rd

20

Archer Dr

Claremore

S 4130 Rd

E 500 Rd

W Country Club Rd

W Country Club Rd

66

Southaven Rd

Frederick Rd

E 510 Rd

King Rd

Flint Rd

E 510 Rd

Verdigris

44

E 520 Rd

S 4140 Rd

Claremore/Verdigris Preliminary Access Road

 Preliminary Access Road



0 0.25 0.5 Miles