

Bicycle/Pedestrian Advisory Committee (BPAC)
Meeting Minutes
January 9, 2013
Lecture Room, Central Library, 400 Civic Center

Meeting began at 6:09 p.m.

1. Roll Call

Members present: Stephen Lassiter, Stephen Carr, Matt Liechti, Shannon Compton, Mike Wozniak, JD Walker, Nathan Leigh (alternate)

Others present: Brent Stout, Jonathan Harris, Joani Dotson, Larry Mitchell, Erika Kessler, Lisa Simpson, Doug Duke, Mike Schooling

2. Select meeting minutes recorder – Shannon Compton

3. Approve October meeting minutes – did not have quorum at the time we got to this agenda item; will put on February agenda

4. BPAC news updates

- a. Presentation of goals/plan delivered to Tulsa City Council two months ago, there is an upcoming meeting for some BPAC members with Councilors Bynum and Ewing to discuss the proposed ordinance changes included in the plan delivered to the Council. The group will discuss ordinances included in the handout delivered by Mike Schooling, as well as a model bike parking ordinance, although the bike parking is a much larger project and may be held off until the future.
- b. Next month's meeting will feature Bill Christiansen – former City Councilor and future Mayoral candidate; he will discuss his candidacy and active transportation.
- c. There is a workshop on MAP-21 federal funding from the organization Advocacy Advance, to be held on February 22, 2013 at City Hall. BPAC members are encouraged to attend.

5. New member consensus

- a. Mike Schooling – works for Williams and has served on Board of Directors for Freewheel, has been attending Enforcement subcommittee meetings, and would like to take over as chair of that committee from Gary Parker, who would like to step down.
- b. Erika Kessler – she is a junior at TU who volunteers at Tulsa Hub. She would serve as the University Representative.
- c. Both new members were voted on unanimously.
- d. Question was raised about the process for adding/vetting new members – should there be a recruitment committee? Is there a process for vetting new members? We can make clarifying this process a part of creating bylaws for the BPAC this year. Mike Schooling offered to work on creating Bylaws to clear up some of these issues.
- e. Issue was raised that BPAC is very cyclist heavy – need to include more pedestrians, individuals with physical challenges, transit riders, people from suburbs

6. Discuss future BPAC schedule and choose new meeting location

- a. Central Library is not available after March due to renovation. Suggested alternate locations include: Kendall-Whittier Library, Brookside Library, City Hall, INCOG, TCC, AHA – committee members are checking on some of these locations
 - b. Committee members are OK with continuing meetings on first Tuesdays from 6-8 pm
7. Open discussion of BPAC 2013 agenda
- a. Bike/ped master plan → James Wagner at INCOG is working on finding funding for this
 - i. Master plan is important because it's difficult to get Capital Improvement money if there is no master plan to guide development
 - ii. BPAC could potentially create subcommittee to help move this along/follow up on it
 - b. Bike Friendly City expires this year → can potentially create subcommittee to work on that application
 - c. Formalize BPAC → create bylaws, formal procedures, etc.
 - d. Discussion about whether or not we should meet every month → potentially meet every other month, with subcommittees meeting more often
 - e. Break ideas from plan presented to Council down into implementation plans and create a subcommittee for each
 - i. Don't want to always be coming up with new ideas without following up on those we have already presented – looks disorganized
 - f. Fix Our Streets financial commitment – BPAC is on the schedule to present to the FOS task force on 1/31/13 – should maybe try to also present to Transportation Advisory Board or join forces with Accessible Transportation Coalition
 - g. Provide input on street projects
 - h. Public awareness rallies
 - i. Advocacy subcommittee
 - j. Recruitment subcommittee
 - k. Education goals
 - l. Push for CDBG funding – can go to feedbacktulsa.org to give input on the importance of sidewalks – sidewalks are really the only thing in CDBG that applies to bike/ped issues
8. Nominations and select new Committee Chair by consensus
- a. Shannon Compton nominated and accepted by committee members by consensus
 - b. Stephen Lassiter will stay on the committee and remain an active contributor
9. 4th Place bike lane striping plan
- a. Current bike route runs on 3rd St. from downtown to Harvard – then transitions over to 4th Pl. It then follows 4th Pl. from Harvard to Memorial, mostly through residential neighborhoods.
 - b. New plan will involve two 10' traffic lanes, a parking lane on the north side of the street, and a 6' bike lane on each side of the street (eastbound and westbound).
 - c. Bike lane will be striped with dashed line to demonstrate that cyclists can move in and out of lane at will, and cars can merge into bike lane to turn right – try to avoid right hook issue. This is called an “advisory” or “floating” bike lane.
 - d. This plan only provides for a bike lane from Harvard – Sheridan, but it will be extended all the way to Memorial in the future.
 - e. The current speed limit is 35 mph, but it will be reduced to 30 mph.

- f. Education for both drivers and cyclists on how to use the bike lane will be important.
10. Recreational Trails Program Grant Application
- a. Application is due 1/31 – plan is to use money to provide more signage on all bike/ped trails in Tulsa. The signs will be informational/way-finding signs and regulatory signs. Letters of support from BPAC members are needed and should be turned in by January 16th.
 - b. The other grant application the City is working on is for BC Franklin Park. The community center is being removed and the City would like to put in trails to connect to Osage and other regional trails. Letters of support are also needed for this project, turned in by January 16th.
*** Update *** The City of Tulsa has decided *not* to apply for the grant for BC Franklin Park.