

To: City Manager of Blanchard

From: Darita Huckabee, Member, State 9-1-1 Advisory Board

Re: Certifying your call-taking area and population to the Oklahoma Tax Commission

Date: November 15, 2016

Attached you will find a map showing the call-taking territory for your public safety answering point. The population for that territory is **8,310**.

The population inside the call-taking territory will be used to calculate the total amount of 9-1-1 fees your jurisdiction will receive from the Oklahoma Tax Commission beginning January 1, 2017.

In order to receive the correct amount of 9-1-1 fees, the following 3 steps must be taken before January 1, 2017:

1. Review the map to ensure that it accurately reflects the territory that you receive landline 9-1-1 calls from.
2. Draft a letter from the governing body or elected official for your 9-1-1 operation stating that the population and territory are correct. In that letter, identify the appropriate entity to receive the 9-1-1 funds (county, municipality, public trust, substate planning district, or combination of those).

A form letter is attached here for your convenience.

3. Send the letter to either by mail or email to this address:

INCOG
2 W. 2nd Suite 800
Tulsa, OK 74103
dhuckabee@incog.org

If the map or population is not correct, do this:

1. Meet with the adjoining 9-1-1 centers in your county and come to agreement as to the correct call taking boundaries. Send a corrected map, along with a letter affirming the correct territory and population to the address above.
2. All 9-1-1 jurisdictions in your county must agree on the boundaries. Conflicts will be sent back to the jurisdictions for resolution.

If you do not respond, or if there is a conflict that is not resolved by January 1, 2017, the State 9-1-1 Management Authority has the authority to hold your 9-1-1 fees until a response is received and all conflicts are resolved.

If you have questions, please feel free to contact these people:

Darryl K. Maggard
State 9-1-1 Advisory Board
Chair
918-682-6911 ext. 2
DARRYL@MCC911.ORG

Darita Huckabee
Legal & Legislative Coord.
INCOG
918 579 9438
dhuckabee@incog.org

**LETTER CERTIFYING POPULATION
AND CALL-TAKING BOUNDARIES**

Date: _____

To the State 9-1-1 Advisory Board which will become the State 9-1-1 Management Authority on November 1, 2016.

The attached information accurately reflects the call-taking boundaries and population for the following 9-1-1 agency.

Name of the 9-1-1 agency that answers calls:

Please request the Tax Commission to direct the fees to this governing body: (county, city, substate planning district, public trust)

If you have question about this certification, please contact:

(telephone) _____

(email) _____

Signed: _____

(Title)