



**MEMORANDUM**

**TO:** Tulsa County Board of Commissioners  
**FROM:** Claudia Brierre  
**DATE:** May 13, 2015  
**RE:** ADOPTION OF 2015 CONSOLIDATED ANNUAL ACTION PLAN FOR HOME CONSORTIUM AND CDBG URBAN COUNTY

**BACKGROUND:** As part of the federal requirements for the Tulsa County HOME Consortium and the Community Development Block Grant Urban County, Tulsa County as the lead entity for both federal grant programs, must develop and adopt a Consolidated Annual Action Plan. The Consolidated Annual Action Plan provides for a consolidated planning document and a single performance report for all HUD community planning and development (CPD) formula grant programs. These programs include the Tulsa County HOME Consortium funds and the Tulsa County CDBG Urban County Entitlement allocations. Each year the HOME Consortium and the CDBG Urban County must prepare an Annual Action Plan that outlines the programs to be funded in the coming fiscal year. The Consolidated Annual Action Plan for FY2015 was developed with the assistance of the HOME Consortium's Policy Committee, comprised of representatives from the 24 local governments participating in the HOME Consortium, and with the assistance of the 11 member jurisdictions of the CDBG Urban County Policy Committee. The Annual Action Plan outlines the investment of available funds among the priority areas designated in the Consolidated Plan.

The 2015 Annual Action Plan for the Tulsa County HOME Consortium and the Tulsa County CDBG Urban County is hereby submitted for your approval. The allocations for project activities are:

**HOME Consortium Funds: \$715,449**

Construction of Elderly Congregate Housing	\$643,904
Administration	\$ 71,545

**Tulsa County CDBG Urban County Funds: \$1,137,611**

City of Bixby (Midland Addition Disability Accessible Sidewalks )	\$ 64,052
City of Broken Arrow (Old Town Streets)	\$267,030
City of Broken Arrow (Infrastructure Improvements for Elderly Housing)	\$ 61,740
City of Jenks (ADA Sidewalk Accessibility in Downtown)	\$ 39,163
City of Owasso (Sidewalk Construction )	\$106,905
City of Sand Springs (ADA Sidewalk Construction)	\$ 62,323
City of Sapulpa (Street Reconstruction)	\$114,344
City of Collinsville (Drainage Improvements)	\$ 64,465
City of Glenpool (Senior Center ADA Compliance)	\$ 52,200
Town of Sperry (Sidewalk Rehabilitation)	\$ 12,264
Tulsa County (66 <sup>th</sup> Street North Resurfacing)	\$ 64,465
Public Services activities (Awarded by Broken Arrow)	\$ 58,018
Administration (15%)	\$170,642

**REQUEST FOR ACTION:** Request that the Board of County Commissioners:

1. Adopt the Metropolitan Tulsa HOME Consortium and Tulsa County CDBG Urban County FY2015 Consolidated Annual Action Plan and required Certifications, and authorize submittal to HUD.



# SF 424

The SF 424 is part of the CPMP Annual Action Plan. SF 424 form fields are included in this document. Grantee information is linked from the 1CPMP.xls document of the CPMP tool.

## SF 424

Complete the fillable fields (blue cells) in the table below. The other items are pre-filled with values from the Grantee Information Worksheet.

Date Submitted 05/18/2015	Applicant Identifier	<b>Type of Submission</b>	
Date Received by state	State Identifier	<b>Application</b>	<b>Pre-application</b>
Date Received by HUD	Federal Identifier	X Construction	X Construction
		<input type="checkbox"/> Non Construction	<input type="checkbox"/> Non Construction
<b>Applicant Information</b>			
Tulsa County HOME Consortium and Tulsa County CDBG Urban County		Tulsa County OK409143	
Street Address Line 1: Tulsa County, 500 S. Denver		Organizational DUNS: 064553571	
Street Address Line 2		Organizational Unit: County	
City: Tulsa	Oklahoma	Department	
ZIP: 74103	Country U.S.A.	Division	
<b>Employer Identification Number (EIN):</b>		County: Tulsa	
73-6006419		Program Year Start Date (7/15)	
<b>Applicant Type:</b>		<b>Specify Other Type if necessary:</b>	
Consortium		Urban County	
<b>Program Funding</b>		<b>U.S. Department of Housing and Urban Development</b>	
Catalogue of Federal Domestic Assistance Number: 14.239; HOME Investment in Affordable Housing Descriptive Title of Applicant Project: HOME Consortium to promote partnerships for designing and implementing strategies for achieving affordable housing for low and moderate households; Areas Affected by Project: Creek, Osage, Rogers, Tulsa, Wagoner, and Washington Counties; Estimated Funding: <b>\$715,449</b> Catalogue of Federal Domestic Assistance Number: 14.218; CDBG Entitlement Program Descriptive Title of Applicant Project: Designed to develop viable urban communities, including decent housing, suitable living environment and expanding economic opportunities for persons of low and moderate incomes.; Areas Affected by Project: Tulsa County Urban County communities Estimated Funding: <b>\$1,137,611</b>			
<b>Community Development Block Grant</b>		14.218 Entitlement Grant	
CDBG Project Titles Public Facilities and Infrastructure improvements and Public Services		Description of Areas Affected by CDBG Project(s) Tulsa County communities	
\$CDBG Grant Amount \$1,137,611	\$Additional HUD Grant(s) Leveraged	Describe	
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for CDBG-based Project(s)			
<b>Home Investment Partnerships Program</b>		14.239 HOME	

HOME Project Titles: Construction of Elderly Congregate Housing; Owner Occupied Housing Rehabilitation; Innovative Housing; Administration		Description of Areas Affected by HOME Project(s): Creek, Osage, Rogers, Tulsa, Wagoner, and Washington Counties	
\$HOME Grant Amount: \$715,449	\$Additional HUD Grant(s) Leveraged		Describe:
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged:	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income: \$0		Other (Describe):	
Total Funds Leveraged for HOME-based Project(s):			
<b>Housing Opportunities for People with AIDS</b>		14.241 HOPWA	
HOPWA Project Titles		Description of Areas Affected by HOPWA Project(s)	
\$HOPWA Grant Amount	\$Additional HUD Grant(s) Leveraged		Describe
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for HOPWA-based Project(s)			
<b>Emergency Shelter Grants Program</b>		14.231 ESG	
ESG Project Titles		Description of Areas Affected by ESG Project(s)	
\$ESG Grant Amount	\$Additional HUD Grant(s) Leveraged		Describe
\$Additional Federal Funds Leveraged		\$Additional State Funds Leveraged	
\$Locally Leveraged Funds		\$Grantee Funds Leveraged	
\$Anticipated Program Income		Other (Describe)	
Total Funds Leveraged for ESG-based Project(s)			
Congressional Districts of:		Is application subject to review by state Executive Order 12372 Process? No	
Applicant Districts: 001	Project Districts: 001 & 002		
Is the applicant delinquent on any federal debt? If "Yes" please include an additional document explaining the situation.		<input type="checkbox"/> Yes	This application was made available to the state EO 12372 process for review on DATE
		X No	Program is not covered by EO 12372
<input type="checkbox"/> Yes	X No		X N/A
			Program has not been selected by the state for review
Person to be contacted regarding this application			
First Name: Claudia		Middle Initial: C.	Last Name: Brierre
Title: HOME Administrator		Phone: 918-584-7526	Fax: 918-579-9531
eMail: cbrierre@incog.org		Grantee Website: www.tulsacounty.org	Other Contact
Signature of Authorized Representative			Date Signed



**ANNUAL ACTION PLAN  
Third Program Year  
FY 2015**

**Tulsa County HOME Consortium  
&  
Tulsa County  
Community Development Block Grant  
Urban County**

**Program Period  
July 1, 2015- June 30, 2016**

**May 2015**

## Executive Summary

### AP-05 Executive Summary - 91.200(c), 91.220(b)

#### 1. Introduction

The Tulsa County HOME Consortium, formed in 1994, serves 24 members governments in Northeastern Oklahoma in a geographic area that covers 5,291 square miles. The Consortium includes 18 cities and 6 counties with a total 2013 population of 519,786. The Consortium includes rapidly growing suburban areas adjacent to the corporate city limits of Tulsa, small communities under 5,000 population, as well as the unincorporated rural areas of six counties. The Tulsa County Community Development Block Grant Urban County, formed in 2008, is comprised of unincorporated Tulsa County and ten Tulsa County incorporated places, including the City of Sapulpa (whose city limits include a portion of Tulsa County). The City of Tulsa is not a member of the CDBG Urban County. This Annual Action Plan 2015 outlines the activities which will be undertaken during the 2015 program year (Third Year), beginning July 1, 2015 and ending June 30, 2016 using federal funds allocated to the Tulsa County HOME Consortium and the Tulsa County CDBG Urban County Entitlement program. Programs and activities described in this Annual Action Plan will principally benefit low and moderate income populations of the service areas of the HOME Consortium and the Urban County.

#### 2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

Based on an assessment of needs across the Consortium region, priorities were selected to focus HOME and CDBG funding for Program Year 2015. Proposed goals and objectives were developed to address those priorities.

#### HOME

**Priority Need:** Rental Housing for Elderly Households

**Goal:** Rental Housing for Elderly

**Objective:** Provision of affordable rental housing and supportive services within one complex to permit elderly to continue to lead independent life styles.

**Outcome:** Rental units constructed: 8 Units

**CDBG**

**Priority Need:** Sustainability of Community

**Goal:** Construction of Public Facilities and Services

**Goal:** Construction of Public Infrastructure

**Objective:** Communities participating in the CDBG Urban County will seek to improve the quality and increase the quantity of public improvements and services for low income residents within their jurisdictions.

**Outcome:** Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit:

8,589 Persons Assisted

Public service activities other than Low/Moderate Income Housing Benefit:

3,985 Persons Assisted

Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit:

2,857 Persons Assisted

**3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

In recent years, significant contributions have been made by the HOME Consortium to supply new affordable housing units to the member governments. This includes funding for the construction of affordable rental units for the elderly, construction of innovative single-family housing units to promote homeownership, homebuyer assistance. To date, eleven MTHC Consortium cities have benefited from the construction of elderly congregate housing projects that were financed in part with the Consortium HOME funds. Two member communities, Sapulpa and Broken Arrow, have two HOME-funded elderly projects in their cities.

The City of Broken Arrow has utilized CDBG funds for numerous public works projects that have benefited low to moderate income residents of the residential neighborhoods in the Central City. Several social service agencies have also received CDBG funding for their programs that serve the special needs populations in the City of Broken Arrow

#### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

Each of the member governments in the CDBG Urban County held public hearings to determine which projects to develop within their respective communities. HOME Consortium CHDOs were consulted to develop affordable housing activities based on area needs. The Tulsa County-Tulsa-Broken Arrow Continuum of Care members played a key role in the homelessness discussion.

#### **5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

No public comments were received in writing, although a limited number of citizens attended public hearings in local jurisdictions.

#### **6. Summary of comments or views not accepted and the reasons for not accepting them**

No comments were received.

#### **7. Summary**

Based on public hearings and input from city staff, each jurisdiction developed a responsive project for funding and made an application for project funding to the Urban County.

**PR-05 Lead & Responsible Agencies - 91.200(b)**

**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	INCOG	INCOG
HOME Administrator	INCOG	INCOG

**Table 1 – Responsible Agencies**

**Narrative**

Tulsa County serves as the lead entity for both the Tulsa County HOME Consortium and the Tulsa County CDBG Urban County. The HOME Consortium and the Tulsa County CDBG Urban County Entitlement programs are both administered by the staff of the Indian Nations Council of Governments (INCOG).

**Consolidated Plan Public Contact Information**

Inquiries and comments regarding the Annual Action Plan may be directed to the INCOG Community and Economic Development Manager at (918)584-7526.

## **AP-10 Consultation - 91.100, 91.200(b), 91.215(l)**

### **1. Introduction**

**Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).**

The Consortium works closely with providers of affordable housing for elderly populations and for populations with mental health disabilities to increase opportunities to housing populations in need.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The MTHC does not receive funding for homeless prevention, rapid re-housing, or supportive services for the homeless. However, local homeless service providers in Tulsa provide assistance to homeless individuals and families in the greater Tulsa area. As of 2013 the Tulsa & Tulsa County/Broken Arrow Continuum of Care merged with “A Way Home for Tulsa”. The AWH4T Governance Council unanimously voted to expand its scope from a single focus on ending *long term* homelessness to a system-wide planning initiative focused on *ending homelessness*. This decision is driven by numerous factors including staffing needs, federal regulations, and positioning the organization to take advantage of numerous opportunities. Leadership from the participating agencies is actively engaged while the agencies are facilitating real change within their own organizations to best support the *A Way Home for Tulsa* Integrated and Coordinated Case Management “Pathways” Program and the HUD funded Homeless Management Information System and Continuum of Care Programs. Participating agencies include: Community Service Council, The Tulsa Day Center for the Homeless, Volunteers of America, Mental Health Association in Tulsa, Counseling and Recovery Services of Oklahoma, Legal Aid Services of Oklahoma, Family and Children’s Services, The Salvation Army, John 3:16 Mission, Tulsa County Social Services, Youth Services of Tulsa, Abba’s Family, Tulsa Housing Authority, 12 & 12, Inc., Domestic Violence Intervention Services /Call Rape, Morton Comprehensive Health Care Services, Day Spring Villas, Crossroads, OU School of Community Medicine, and INCOG.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction’s area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

Frequent consultation occurs as INCOG staff members attend the monthly meetings of the “A Way Home for Tulsa” Governance Council and the bi-monthly meeting of the Homeless Services Network. An INCOG staff member serves on the Continuum of Care Review Panel that is convened on an annual basis to review the local CoC renewal application and to conduct the annual new project ranking for submission in the CoC Consolidated Supportive Housing Program application. In addition, INCOG staff members participate each January in the *One-night Consumer Survey* or PIT-Point-in-Time count of the Tulsa area homeless population. The INCOG staff focuses on the City of Broken Arrow during the One-night survey. INCOG staff members recently assisted the staff of the Mental Health Association in Tulsa on a new funding application from SAMHSA (Substance Abuse and Mental Health Services Administration) a division of the U.S. Department of Health and Human Services.

**2. Agencies, groups, organizations and others who participated in the process and consultations**

**Table 2 – Agencies, groups, organizations who participated**

1	<b>Agency/Group/Organization</b>	<b>PALMER CONTINUUM OF CARE</b>
	<b>Agency/Group/Organization Type</b>	Services-homeless Services-Health
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Chronically homeless
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? Identify any Agency Types not consulted and provide rationale for not consulting</b>	

Public Housing agencies were not consulted because of inability to provide funding.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

<b>Name of Plan</b>	<b>Lead Organization</b>	<b>How do the goals of your Strategic Plan overlap with the goals of each plan?</b>
Continuum of Care		

**Table 3 – Other local / regional / federal planning efforts**

**Narrative**

## **AP-12 Participation - 91.401, 91.105, 91.200(c)**

### **1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting**

A Citizen Participation Plan is in place for the Consolidated Plan process. The Plan details participation of groups impacted by CDBG and HOME funding, and encourages participation of low and moderate income residents, minorities and non-English speaking persons where significant populations exist, residents of assisted housing, and residents of targeted areas. Each of the eleven members of the CDBG Urban County is required to hold a community development Needs Public Hearing within their communities, per the Tulsa County CDBG Urban County Application guidance. Several of the communities hold informational meetings in neighborhoods targeted for CDBG project assistance. Notice of the public hearings are given via community newspaper publication or posting. The Policy Committee, comprised of public officials from the local jurisdictions, is apprised of the public participation process, and actively solicits participation in their communities.

Tulsa County serves as the lead entity for both the Metropolitan Tulsa HOME Consortium and the Tulsa County CDBG Urban County. The HOME Consortium and the Tulsa County CDBG Urban County entitlement grants are both administered by the staff of the Indian Nations Council of Governments (INCOG).

Needs assessment public hearings were conducted by the member governments at various locations in the Consortium service area and in the Tulsa County CDBG Urban County and developed the plan in accordance with input from the hearings.

#### **Dates of Public Hearings held by Member Jurisdictions:**

Bixby: March 30, 2015 at 6:00 PM

Broken Arrow: April 21, 2015 at 5:00 PM

Collinsville: April 6, 2015 at 5:30 PM

Glenpool: April 6, 2015 at 6:00 PM

Jenks: April 20, 2015 at 7:00 PM

Owasso: April 7, 2015 at 6:30 PM

Sand Springs: March 23, 2015 at 7:00 PM

Sapulpa: April 20, 2015 at 7:00 PM

Skiatook: February 24, 2015 at 7:00 PM

Sperry: March 19, 2015 at 6:00 PM

Tulsa County: April 6, 2015 at 9:30 AM

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Public Hearing	Non-targeted/broad community	Most of the public hearings were held as part of the regularly scheduled City Council meetings. These meetings normally have the largest attendance by citizens of any meeting held at City Hall.	No comments were received at the public hearings.	None.	

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

#### Introduction

The Urban County anticipates receiving both a direct allocation of federal CDBG funds and state CDBG funds to address community development needs. Member jurisdictions will also have available sources of funds which include Oklahoma Department of Commerce programs REAP, CDBG-EDIF, CSBG, EHP and LIHEAP; Emergency Food and Shelter program through FEMA; and private United Way grants. Resources to leverage with HOME funds include LIHTC, Public Housing CFP and Section 8.

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,137,611	0	0	1,137,611	3,919,847	CDBG funds will be leveraged with local jurisdiction funds to increase the impact of activities

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	715,449	0	0	715,449	2,261,754	HOME funds will be leveraged with other federal funding sources to develop affordable housing in the region.

Table 1 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

Federal CDBG funds will be leveraged with local city funds in order to construct larger projects with greater impact to the community. CDBG Public Services funds will be combined with local United Way grants to provide funding to social agencies to impact low and moderate income residents in need. Each participating jurisdiction receiving HOME funds is required to provide a 25% match. That match may be in the form of direct subsidies, infrastructure improvements in the targeted area and/or the waiving of related construction fees. Currently, the HOME Consortium has available over \$3 million in banked match to apply towards HOME projects within the service area.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

Limited publically owned land or property located within the jurisdictions will be used to address the needs. A few communities who are members of the CDBG Urban County will address needs for their senior residents through improvements to City owned senior centers.

**Discussion**

Reduced federal funding of the HOME program continues to create challenges for the construction of affordable housing for the elderly, the first priority of the HOME Consortium in this geographic area.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Rental Housing for Elderly	2013	2015	Affordable Housing		Rental Housing for Elderly Households	HOME: \$701,077	Rental units constructed: 16 Household Housing Unit
2	Construction of Public Facilities and Services	2013	2017	Non-Housing Community Development		Sustainability of Community	CDBG: \$177,487	Public service activities other than Low/Moderate Income Housing Benefit: 4277 Persons Assisted
3	Construction of Public Infrastructure	2013	2017	Non-Housing Community Development		Sustainability of Community	CDBG: \$909,133	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 2857 Persons Assisted

**Table 2 – Goals Summary**

#### Goal Descriptions

<b>1</b>	<b>Goal Name</b>	Rental Housing for Elderly
	<b>Goal Description</b>	
<b>2</b>	<b>Goal Name</b>	Construction of Public Facilities and Services
	<b>Goal Description</b>	

3	<b>Goal Name</b>	Construction of Public Infrastructure
<b>Goal Description</b>		

**Table 3 – Goal Descriptions**

## AP-35 Projects - 91.420, 91.220(d)

### Introduction

This Third Program Year Annual Action Plan outlines the activities which will be undertaken during the 2015 program year, beginning July 1, 2015 and ending June 30, 2016 using federal funds allocated to the Tulsa County HOME Consortium and the Tulsa County CDBG Urban County Entitlement program. Programs and activities described in this Action Plan will principally benefit low and moderate income populations of the service areas of the HOME Consortium and the Urban County. In Program Year 2015 (Third Program Year), the HOME Consortium will provide an affordable housing program, New Construction of Elderly Congregate Housing, that will serve low to moderate income seniors over 62 years of age. Program Year 2015 is the eighth year for the Tulsa County Community Development Block Grant Urban County. CDBG regulations permit counties who meet the threshold of a total combined population of 200,000 or more (excluding metropolitan cities) to qualify as an urban county to receive a direct federal allocation of CDBG funds. Unincorporated Tulsa County and ten Tulsa County incorporated places, which includes the City of Sapulpa (whose city limits include a portion of Tulsa County) participate as members of the Tulsa County CDBG Urban County Program. The City of Broken Arrow, formerly a CDBG Entitlement city relinquished its status as an entitlement in order to join the Urban County. The City of Tulsa is not a member.

#	Project Name
3	City of Jenks Sidewalk Improvements
5	City of Sand Springs Sidewalk Construction
8	Broken Arrow Neighbors Outreach
9	Margaret Hudson Counseling
10	Child Abuse Network
11	Broken Arrow Seniors
12	Broken Arrow Neighbors Elderly and Disabled Apartments Outreach
13	City of Collinsville Drainage Improvements
17	City of Broken Arrow Old Town Streets
18	HOME New Construction Elderly Housing
19	City of Bixby ADA Sidewalk Improvements
20	City of Broken Arrow Rental Housing Infrastructure
21	2015 Administration
22	City of Owasso Sidewalk Construction
23	City of Sapulpa Street Repairs

**Table 3 – Project Information**

**Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

Priorities for funding are established by the member governments at the local level. Through a public participation process, local governments determine and set their own priorities for allocation of funds and develop projects and activities to address these priorities.

**AP-38 Project Summary**  
**Project Summary Information**

Table 4 – Project Summary

<b>1</b>	<b>Project Name</b>	City of Jenks Sidewalk Improvements
	<b>Target Area</b>	
	<b>Goals Supported</b>	Construction of Public Infrastructure
	<b>Needs Addressed</b>	Sustainability of Community
	<b>Funding</b>	CDBG: \$39,163
	<b>Description</b>	Reconstruction of existing and construction of new sidewalks, ramps, and lighting to improve handicapped accessibility.
	<b>Target Date</b>	5/31/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	500 elderly and or disabled residents.
	<b>Location Description</b>	3rd St. Sidewalk; Main to Aquarium place- west side.
	<b>Planned Activities</b>	Reconstruction of existing and construction of new sidewalks, ramps, and lighting to improve handicapped accessibility.
<b>2</b>	<b>Project Name</b>	City of Sand Springs Sidewalk Construction
	<b>Target Area</b>	
	<b>Goals Supported</b>	Construction of Public Infrastructure
	<b>Needs Addressed</b>	Sustainability of Community
	<b>Funding</b>	CDBG: \$62,323
	<b>Description</b>	Construction of sidewalk to permit disability accessibility for area residents.

	<b>Target Date</b>	5/31/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	868 low income persons.
	<b>Location Description</b>	South side of 10th Street from Adams Road to Maple Ave.
	<b>Planned Activities</b>	Construction of 6' wide Sidewalk on south side of 10th St., from Adams Road west to Maple Ave.
<b>3</b>	<b>Project Name</b>	Broken Arrow Neighbors Outreach
	<b>Target Area</b>	
	<b>Goals Supported</b>	Construction of Public Facilities and Services
	<b>Needs Addressed</b>	Sustainability of Community
	<b>Funding</b>	CDBG: \$14,764
	<b>Description</b>	Advocacy and referral services for low income clients
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	Provide advocacy and referral services to assist clients of agency serving low income residents of Broken Arrow.
<b>4</b>	<b>Project Name</b>	Margaret Hudson Counseling
	<b>Target Area</b>	
	<b>Goals Supported</b>	Construction of Public Facilities and Services
	<b>Needs Addressed</b>	Sustainability of Community

	<b>Funding</b>	CDBG: \$10,403
	<b>Description</b>	Counseling services to pregnant teens and families.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	Counseling services.
	<b>Project Name</b>	Child Abuse Network
	<b>Target Area</b>	
	<b>Goals Supported</b>	Construction of Public Facilities and Services
	<b>Needs Addressed</b>	Sustainability of Community
	<b>Funding</b>	CDBG: \$13,230
	<b>Description</b>	Forensic interviews of allegedly abused children.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	Conduct forensic interviews of allegedly abused children in Broken Arrow.
	<b>Project Name</b>	Broken Arrow Seniors
	<b>Target Area</b>	
	<b>Goals Supported</b>	Construction of Public Facilities and Services
	<b>Needs Addressed</b>	Sustainability of Community
<b>5</b>		
<b>6</b>		

	<b>Funding</b>	CDBG: \$14,115
	<b>Description</b>	Increase access to services for seniors at Broken Arrow Senior Center.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	Provide increased access to services to seniors through funding of a staff person at Senior Center.
<b>7</b>	<b>Project Name</b>	Broken Arrow Neighbors Elderly and Disabled Apartments Outreach
	<b>Target Area</b>	
	<b>Goals Supported</b>	Construction of Public Facilities and Services
	<b>Needs Addressed</b>	Sustainability of Community
	<b>Funding</b>	CDBG: \$5,506
	<b>Description</b>	Advocacy services provided to elderly and disabled clients at several Broken Arrow apartment complexes.
	<b>Target Date</b>	
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	Advocacy services provided to elderly and disabled clients at several Broken Arrow apartment complexes.
<b>8</b>	<b>Project Name</b>	City of Collinsville Drainage Improvements
	<b>Target Area</b>	

	<b>Goals Supported</b>	Construction of Public Infrastructure
	<b>Needs Addressed</b>	Sustainability of Community
	<b>Funding</b>	CDBG: \$64,465
	<b>Description</b>	Drainage improvements consisting of reinforced concrete pipes along Center Street.
	<b>Target Date</b>	11/30/2015
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	192 residents.
	<b>Location Description</b>	Center Street at the 12th Street and 11th Street Intersections.
	<b>Planned Activities</b>	Drainage improvements consisting of reinforced concrete pipes along Center Street to alleviate localized flooding in old tonwsite.
9	<b>Project Name</b>	City of Broken Arrow Old Town Streets
	<b>Target Area</b>	
	<b>Goals Supported</b>	Construction of Public Infrastructure
	<b>Needs Addressed</b>	Sustainability of Community
	<b>Funding</b>	CDBG: \$267,030
	<b>Description</b>	Street improvements in Old Town area to include roadway reconstruction.
	<b>Target Date</b>	8/31/2015
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	383 low income residents of Broken Arrow will be assisted.
	<b>Location Description</b>	W. Iola St. from N. Elm Place to N. Birch.
	<b>Planned Activities</b>	Street improvements in Old Town area to include roadway milling, sidewalks and drainage.

<b>10</b>	<b>Project Name</b>	HOME New Construction Elderly Housing
	<b>Target Area</b>	
	<b>Goals Supported</b>	Rental Housing for Elderly
	<b>Needs Addressed</b>	Rental Housing for Elderly Households
	<b>Funding</b>	HOME: \$643,904
	<b>Description</b>	The new construction of affordable rental housing for elderly residents.
	<b>Target Date</b>	9/30/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	Sixteen elderly persons will reside in the eight duplexes created.
	<b>Location Description</b>	Duplexes constructed at N. Elder Place and W. Oakland Place in Broken Arrow.
	<b>Planned Activities</b>	Construction of four duplexes; eight two-bedroom units.
<b>11</b>	<b>Project Name</b>	City of Bixby ADA Sidewalk Improvements
	<b>Target Area</b>	
	<b>Goals Supported</b>	Construction of Public Infrastructure
	<b>Needs Addressed</b>	Sustainability of Community
	<b>Funding</b>	CDBG: \$64,052
	<b>Description</b>	Construction of accessible sidewalks for disabled residents in Original Townsite and Midland Addition neighborhoods.
	<b>Target Date</b>	12/31/2015
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	280 disabled persons will be assisted.

<p><b>Location Description</b></p> <p>Downtown Bixby at the SW corner of Breckenridge Ave. and Main Street to Bixby Elementary School.</p>	
<p><b>Planned Activities</b></p> <p>Construction of sidewalks for ADA accessibility.</p>	
<p><b>Project Name</b></p> <p>City of Broken Arrow Rental Housing Infrastructure</p>	
<p><b>Target Area</b></p>	
<p><b>Goals Supported</b></p> <p>Rental Housing for Elderly</p>	
<p><b>Needs Addressed</b></p> <p>Rental Housing for Elderly Households</p>	
<p><b>Funding</b></p> <p>CDBG: \$61,740</p>	
<p><b>Description</b></p> <p>Infrastructure improvements to support the development of affordable housing for the elderly.</p>	
<p><b>Target Date</b></p> <p>9/30/2016</p>	
<p><b>Estimate the number and type of families that will benefit from the proposed activities</b></p> <p>Sixteen elderly households will be supported through roadway construction to support the construction of elderly housing.</p>	
<p><b>Location Description</b></p> <p>Kenosha Villas Senior duplexes at W. Princeton Street.</p>	
<p><b>Planned Activities</b></p> <p>Roadway improvements to support development of Kenosha Villas senior housing.</p>	
<p><b>Project Name</b></p> <p>2015 Administration</p>	
<p><b>Target Area</b></p>	
<p><b>Goals Supported</b></p> <p>Rental Housing for Elderly Construction of Public Facilities and Services Construction of Public Infrastructure</p>	
<p><b>Needs Addressed</b></p> <p>Availability of Rental and Owner-Occupied Housing Rental Housing for Elderly Households Sustainability of Community</p>	

	<b>Funding</b>	CDBG: \$170,642 HOME: \$71,545
	<b>Description</b>	General administration for CDBG and HOME.
	<b>Target Date</b>	6/30/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	
	<b>Location Description</b>	
	<b>Planned Activities</b>	
14	<b>Project Name</b>	City of Owasso Sidewalk Construction
	<b>Target Area</b>	
	<b>Goals Supported</b>	Construction of Public Infrastructure
	<b>Needs Addressed</b>	Sustainability of Community
	<b>Funding</b>	CDBG: \$106,905
	<b>Description</b>	Construction of new sidewalk to provide connection to children's home.
	<b>Target Date</b>	9/30/2016
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	477 low income persons
	<b>Location Description</b>	N. 127th E. Ave.
	<b>Planned Activities</b>	New sidewalk construction.
15	<b>Project Name</b>	City of Sapulpa Street Repairs
	<b>Target Area</b>	
	<b>Goals Supported</b>	Construction of Public Infrastructure

<b>Needs Addressed</b>	Sustainability of Community
<b>Funding</b>	CDBG: \$114,344
<b>Description</b>	Reconstruction of streets.
<b>Target Date</b>	1/31/2016
<b>Estimate the number and type of families that will benefit from the proposed activities</b>	3,070 low income persons.
<b>Location Description</b>	Maple St. to Spruce St.; Birch St. to Lone Star Rd. to Ridgeway St.
<b>Planned Activities</b>	Reconstruction of streets; base repair and overlay.

## CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

**Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

**Anti-Lobbying** -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

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Signature/Authorized Official

Date

## Specific CDBG Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

**Following a Plan** -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
2. Overall Benefit. The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2015 - 2017 (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its

jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

**Compliance With Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R;

**Compliance with Laws** -- It will comply with applicable laws.

\_\_\_\_\_  
Signature/Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

## Specific HOME Certifications

The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance** -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

**Eligible Activities and Costs** -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

**Appropriate Financial Assistance** -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

\_\_\_\_\_  
Signature/Authorized Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Title

## APPENDIX TO CERTIFICATIONS

### INSTRUCTIONS CONCERNING LOBBYING:

#### A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.