



ENGINEER AND PROJECT MANAGER

INCOG, the regional planning agency for the Tulsa metropolitan area, has an immediate opening for a Civil Engineer/Project Manager. Responsibilities include developing funding applications for state and federal capital improvement and hazard mitigation grant programs, managing funding contracts, and preparing Capital Improvement Plans and Hazard Mitigation Plans for INCOG member governments. Additional duties include engineering plan review; providing technical support to local communities and other INCOG divisions on infrastructure projects.

Required job skills include: a functional understanding of engineering principles, community infrastructure and assets; and ability to plan, organize and facilitate stakeholder or local government meetings; and an ability to make presentations and create analytical reports.

A valid Oklahoma driver's license is required. Functional experience with Microsoft Word, Excel, PowerPoint and Outlook is required and experience with ArcGIS is preferred.

A degree in civil engineering, EIT or experience with engineering plans, design and construction procedure preferred.

INCOG offers a comprehensive benefits package including retirement, medical, vision and dental plans. The starting annual salary range for this position is \$56,000-\$70,800. Specific compensation will be based on the candidate's qualifications and experience.

Submit cover letter and resume to Personnel Direction, INCOG, Two West 2nd Street, Suite 800, Tulsa, OK, 74103 or email to incog@incog.org.