

**INDIAN NATIONS COUNCIL OF GOVERNMENTS
BOARD OF DIRECTORS MEETING**

**Tuesday, June 14, 2016
1:30 p.m.**

**Williams Tower I
Spirit AeroSystems Conference Room
One West 3rd Street
Tulsa, Oklahoma**

AGENDA

CONSIDER, DISCUSS AND/OR TAKE ACTION ON:

1. Call to Order
2. Approval of Minutes of Meeting dated May 10, 2016
3. Staff Report
4. Legislative Report

Staff will brief the Board on the conclusion of the Legislative Session and the 2016 State Legislative Program.

5. Air Quality Report

Staff will brief the Board on the status of the 2016 ozone season, and give a presentation regarding the Lung Association Air Quality Report.

6. Transportation Program

A. FFY2016 Transportation Improvement Program (TIP) Amendment

Oklahoma Department of Transportation is seeking to amend the FFY2016 Transportation Improvement Program (TIP) to add four local projects in Catoosa, Jenks and Tulsa. Project descriptions and funding are summarized on the attachment included in the agenda packet. The projects conform with the 2035 Regional Long Range Transportation Plan. The Board is asked to endorse these projects to be added to the FFY2016 TIP subject to approval by the Transportation Policy Committee.

B. FY2017 Unified Planning Work Program

The FY2017 Unified Planning Work Program (UPWP) describes the urban transportation planning activities and projects anticipated to be accomplished in the Tulsa Transportation Management Area beginning July 1, 2016. The UPWP includes a description of proposed work activities and serves as a management tool for the participating entities. In addition, the UPWP defines the functional and financial responsibilities of the participating agencies. Federal transportation funding assistance to state, regional, and local governments and agencies is contingent on an annually approved UPWP. A copy of the FFY2017 UPWP is included in the agenda packet. The Transportation Policy committee has reviewed the FFY2017 UPWP and recommends approval.

C. Joint Certification Statement

INCOG annually prepares a statement, in cooperation with ODOT, certifying that the work performed in the transportation planning process the preceding year is in compliance with all federal and state laws and regulations. This statement is required to maintain eligibility for federal funding. A copy of the statement is included with the agenda packet and approval is recommended.

D. Approval of Resolution for Federal Transit Administration (Section 5303) Planning Grant

The Board is asked to approve a resolution authorizing the Executive Director to execute and file a grant application on behalf of INCOG and authorizing the Chair to execute the subsequent grant agreement for the purpose of obtaining Federal Transit Administration (FTA) funds to aid in the financing of the FY2017 Unified Planning Work Program. The application is necessary to secure funding for the FTA sponsored portion of the FY2017 Unified Planning Work Program.

7. Approval of INCOG Membership for the Cherokee Nation

The INCOG Board of Directors and the INCOG General Assembly in July 2006 amended the Agreement Creating INCOG to provide for the opportunity for membership in INCOG by the Creek, Osage and Cherokee Indian Nations. The General Assembly, at its July 2008 meeting, ratified the addition of Indian Tribal Nations membership contingent upon receipt of a specific request and approval by the INCOG Board of Directors. The Muscogee (Creek) Nation and the Osage Nation have been INCOG members for some time.

The Cherokee Nation is now seeking membership in INCOG. Staff recommends that the Board approve INCOG membership for the Cherokee Nation.

8. Appointment of INCOG Economic Development District Member

The INCOG Economic Development District Board was created at the time of INCOG's designation as a federally recognized Economic Development District pursuant to Economic Development Administration guidelines. The By-laws of the INCOG EDD provide that the Chair of the INCOG Board of Directors appoints 5 members of the INCOG Executive Committee to serve on the 9-member INCOG EDD Board. The INCOG Chair previously appointed INCOG Executive Board members Dewey Bartlett, Richard Carter, Scott Hilton, Mike Nunneley, and John Smaligo to this Board. Scott Hilton is not currently a member of the Executive Committee. It is recommended that the Board approve the appointment of Newt Stephens to replace Scott Hilton on the INCOG Economic Development District Board.

9. Approval of the FY2017 INCOG Work Program and Budget

Staff will present the FY2017 INCOG Work Program and Budget to the Board for approval. The Budget and Work Program activities have been developed based on discussions and recommendations from member governments. A copy of the Work Program and Budget is included in the agenda packet. The INCOG Executive Committee met on June 9, 2016, to review the Work Program and Budget, and recommends that the Board approve both the FY2017 INCOG Work Program and the Budget.

10. Ratification of INCOG Executive Committee Actions

The INCOG Executive Committee met on June 9, 2016, and took action on the following contracts. The Board is asked to ratify the actions of the Executive Committee.

A. Expenditures:

1. Community Enhancement of Nutrition Assistance (CENA) contract amendments:
 - a. Lake Area Senior Citizens, Inc. (Mannford) – extend contract to June 30, 2016.
 - b. Tulsa Asian American Senior Citizens Association, Inc. – increase contract by \$1,933 (from \$6,780 to \$8,713) and extend contract to June 30, 2016.

11. Contracts

The following contracts are recommended for approval:

A. Receivables:

1. Metropolitan Environmental Trust – staff services – not to exceed \$293,879 (current year \$299,948)
2. Community Development Block Grant (CDBG) Administrative Services – Town of Dewey – Wastewater System Improvements – \$7,745 (new)
3. Memoranda of Understanding to provide 9-1-1 mapping and Master Street and Address Guide maintenance for the following jurisdictions:
 - a. City of Bixby – \$4,215.28 (last year \$4,132.63)
 - b. City of Claremore – \$2,607.16 (last year \$2,556.04)
 - c. City of Collinsville – \$1,061 (last year \$1,040.20)
 - d. City of Glenpool – \$2,308.26 (last year \$2,263)
 - e. City of Jenks – \$3,465.79 (last year \$3,397.83)
 - f. City of Owasso – \$5,735.26 (last year \$5,622.80)
 - g. City of Sand Springs – \$3,214.75 (last year \$3,151.72)
 - h. City of Skiatook – \$1,662.68 (last year \$1,630.08)
 - i. City of Tulsa – \$61,625.15 (last year \$61,015)
 - j. Tulsa County – \$36,177.19 (last year \$35,467.83)
 - k. Rogers County – \$12,212.46 (new)

B. Expenditures:

1. Richard Smith – Green Country Stormwater Alliance – coordination services – \$20,000 (last year \$15,000)
2. Alta Planning and Design – Tulsa Bike Share Program Development Technical Support Services – \$7,452.50 (new)
3. Titan Data Safe – Online computer back-up services – \$1.25/GB and \$0.40/GB for long term (previous \$1.45/GB)
4. Interworks – IT support services – \$36,000 (previous \$40,800 annual cost)

12. New Business

13. Adjourn

IF YOU REQUIRE SPECIAL ACCOMMODATIONS PURSUANT TO THE AMERICANS WITH DISABILITIES ACT, PLEASE NOTIFY INCOG AT (918) 584-7526