

**INDIAN NATIONS COUNCIL OF GOVERNMENTS  
BOARD OF DIRECTORS MEETING**

**Tuesday, May 10, 2016  
1:30 p.m.**

**Williams Tower I  
Saint Francis Health System Conference Room  
One West 3<sup>rd</sup> Street  
Tulsa, Oklahoma**

**A G E N D A**

**CONSIDER, DISCUSS AND/OR TAKE ACTION ON:**

1. Call to Order
2. Approval of Minutes of Meeting dated April 12, 2015
3. Staff Report
4. Legislative Report

Staff will brief the Board on the status of the 2016 State Legislative Program.

5. Air Quality Report

Staff will brief the Board on the start of the 2016 ozone season.

6. Transportation Program

- A. Selection of Projects for Federal Transit Administration (FTA) Section 5310 Program

The Section 5310 Program is designed to assist with enhanced mobility of seniors and individuals with disabilities. INCOG is the designated direct recipient for the program for the Tulsa Transportation Management Area. Funding available is \$529,717. Eligible projects include purchasing ADA accessible vehicles and limited operating assistance. Projects were solicited from area transportation and human service providers. Five eligible applicants submitted proposals for vehicles and operating assistance. Pelivan, Cimarron Transit, Day Spring Villa, A New Leaf, Inc., and Ki Bois Area Transit are recommended for funding capital projects. Day Spring Villa, Ki Bois Area Transit and Pelivan are recommended for funding operating assistance. The Board is asked to approve staff recommendations.

- B. FFY2016 Transportation Improvement Program (TIP) Amendments

The Oklahoma Department of Transportation and INCOG are requesting amendments to the FFY2016 TIP. The amendments include the five projects selected for 5310 program funding (see Agenda Item 6.A above), two Congestion Mitigation and Air Quality projects, one Transportation Alternatives Program project and one Surface Transportation

Urbanized Area project. Project descriptions are included in the agenda packet. These projects conform to the INCOG Regional Transportation Plan. The Transportation Policy Committee recommends endorsement of the proposed TIP amendments by the Board.

7. Approval of Service Line Warranty Program Projects

In 2014, the INCOG Board approved a pilot project with the City of Tulsa and Utility Service Partners (USP) to provide warranties for the water and sewer lines of interested municipal residents. USP markets the program to municipal utility customers, receives enrollments, bills for the service, manages calls for repairs, and pays local licensed plumbers to make repairs. Under the pilot project, a portion of the revenue generated by the program is sent to INCOG to support local projects.

INCOG created a Service Line Warranty Program Advisory Committee to monitor the work of USP and to consider projects to be funded with revenue generated by the program. The Advisory Committee recommends approval by the Board of funding for two new projects and for the expansion of a project previously approved by the Board. A description of each project is included in the agenda packet.

8. Selection of Independent Audit Firm

INCOG's current multi-year audit services agreement was due to expire with the completion of the FY2017 audit. However, our audit firm advised that they are discontinuing their audit practice as of the completion of the FY2015 audit. As a result, INCOG has requested and secured proposals for audit services for FY2016-2020. Attached is a summary of the audit proposals. Staff has reviewed the proposals submitted and recommends that the Board approve a contract with Hinkle & Company, PC for audit services for FY2016-2020.

9. Contracts

The following contracts are recommended for approval:

A. Expenditures:

1. Rogers County Industrial Development Authority – Increase loan amount by \$5,000 for legal fees for preparation of loan documents (original loan was \$315,000)
2. Tulsa County Industrial Authority – Decrease loan amount by \$95,800 and amend scope for energy efficient HVAC and lighting upgrades at O'Brien Park (original loan was \$337,000)
3. Ozone Alert! Media purchases for the 2016 ozone season – not to exceed \$60,000 (last year \$60,000)
4. SFY2016 Community Enhancement of Nutrition Assistance (CENA) contract amendments:
  - a. Senior Citizens, Inc. of Drumright – extend contract to June 30, 2016
  - b. Hulah Lake Senior Citizens, Inc. – extend contract to June 30, 2016
  - c. Oilton Senior Citizens, Inc. – extend contract to June 30, 2016
  - d. Sand Springs Senior Citizens Association, Inc. – extend contract to June 30, 2016
  - e. Carver Senior Citizens Club – reduce contract amount by \$482.88 (from \$1,270 to \$787.12)
  - f. Depew Senior Citizens – reduce contract amount by \$1,459.23 (from \$8,210 to \$6,750.77)

- g. Glenpool Senior Citizens Club – reduce contract amount by \$1.30 (from \$1,000 to 998.70)
  - h. Happy Seniors Asian American Association, Inc. – reduce contract amount by \$80.10 (from \$3,819 to \$3,738.90)
  - i. Hominy Senior Citizens, Inc. – reduce contract amount by \$1,790.51 (from \$2,620 to \$829.49)
  - j. Owasso Golden Agers, Inc. – reduce contract amount by \$167.53 (from \$8,787 to \$8,619.47)
  - k. Prue Senior Citizens, Inc. – reduce contract amount by \$82.88 (from \$3,718 to \$3,635.12)
  - l. Senior Citizens, Inc. of Skiatook – reduce contract amount by \$113.12 (from \$5,613 to \$5,499.88)
  - m. Life Senior Services, Inc. on behalf of Southminster Senior Center – reduce contract amount by \$56.09 (from \$3,378 to \$3,321.91)
  - n. Sperry Senior Services, Inc. – reduce contract amount by \$58.63 (from \$1,000 to \$941.37)
  - o. McCord Senior Citizens, Inc. – increase contract amount by \$6,705 (from \$12,555 to \$19,260) and extend contract to June 30, 2016
5. SFY2016 Older Americans Act Title III contract amendments:
- a. Oxford HealthCare’s Community Care, Inc. – Older Americans Act Title III funding amendment – decrease contract amount (homemaker) by \$46,000 (from \$622,294 to \$576,294)
  - b. Legal Aid Services of Oklahoma, Inc. – Older Americans Act Title III funding amendment – increase contract amount (legal assistance) by \$6,000 (from \$38,850 to \$44,850)
  - c. United Community Action Program, Inc. (Cimarron) – Older Americans Act Title III funding amendment – increase contract amount (transportation) by \$20,000 (from \$50,367 to \$70,367)
  - d. Morton Comprehensive Health Services – Older Americans Act Title III funding amendment – increase contract amount (transportation) by \$20,000 (from \$87,617 to \$107,617)
6. SFY2017 Older Americans Act Title III-E Caregiver Information Services award to Morton Comprehensive Health Services – \$45,056. (This service did not receive a bid in the original RFP. It was re-bid and on April 28, 2016, the Resource Allocation Committee of the Tri-County Council on Aging recommended to the INCOG Board this award for the first year of a two year contract.)

10. New Business

11. Adjourn

IF YOU REQUIRE SPECIAL ACCOMMODATIONS PURSUANT TO THE AMERICANS WITH DISABILITIES ACT, PLEASE NOTIFY INCOG AT (918) 584-7526