

**INDIAN NATIONS COUNCIL OF GOVERNMENTS
BOARD OF DIRECTORS MEETING**

**Tuesday, March 8, 2016
1:30 p.m.**

**Williams Tower I
Saint Francis Health System Conference Room
One West 3rd Street
Tulsa, Oklahoma**

A G E N D A

CONSIDER, DISCUSS AND/OR TAKE ACTION ON:

1. Call to Order
2. Approval of Minutes of Meeting dated January 12, 2015
3. Staff Report
4. Legislative Report

Staff will brief the Board on the status of the 2016 State Legislative Program.

5. Approval of Resolution Regarding Oklahoma Turnpike Authority Driving Forward Program

The INCOG Board of Directors at the November 2015 Board meeting was briefed on the major turnpike expansion and improvement package announced by the Governor and Secretary of Transportation. Since that date numerous meetings have been held by INCOG area policy officials with state transportation officials regarding the proposed package and transportation needs in the metropolitan area. A resolution has been prepared for consideration by the Board to reflect the regional perspective regarding the proposed program. A copy of a draft resolution is included in the agenda packet. The Board of Directors is asked to consider approval of the resolution.

6. Presentation on Zika Virus

The Zika virus has been in the national spotlight recently. It is an illness that spreads to people primarily through infected mosquitos and goes unnoticed by many. Some people experience mild flu-like symptoms lasting only a few days. More significantly, however, the virus has been linked to microcephaly in newborn children. Outbreaks of the Zika virus have infected populations in many parts of the world for several years, but the virus has recently been found in travelers returning to the U.S.

Oklahoma mosquito season is imminent. The Tulsa Health Department has been working closely with the Centers for Disease Control and Prevention (CDC) to monitor the Zika virus. Elizabeth Nutt from the Health Department will brief the Board on the latest data, information and recommendations related to the virus.

7. Rural Economic Action Program (REAP) – Approval of Project Recommendation of the REAP Policy Committee

The Oklahoma Rural Economic Action Program (REAP) provides a source of funding to INCOG for local community development and transportation projects. Funding is divided into three allocations, \$197,035 for transportation projects, \$161,211 for general-purpose projects, and \$129,098 for CDBG/REAP.

REAP Committee Comments: The REAP Policy Committee has reviewed the proposed requests based on the approved project ranking criteria. The Committee has recommended that five (5) projects be funded out of the community development allocation, four (4) projects be funded out of the transportation allocation, and one (1) project out of the CDBG/REAP allocation. A summary of the project rankings is included in the agenda packet. A representative from the REAP Policy Committee will present the Committee recommendation to the Board for its approval. Adoption of the REAP Policy Committee's recommendation by the INCOG Board also will include authorization for execution of the project contracts.

8. Approval of SFY2017 INCOG Area Agency on Aging Four-Year Area Plan Update

The Four-Year Area Plan is a requirement of the Older Americans Act, and guides the prioritization of Title III funding and the activities of the area agency on aging in Tulsa, Creek, and Osage counties. Updated annually, the Area Plan includes recent census data, summary of recent agency activities, projected program outputs, an evaluation of current services, meeting dates, council membership, area focal points, survey results, and agency goals and objectives for the remaining two years of the plan. After review and recommendation by the Needs Analysis Committee at the February 17, 2016, advisory council meeting, the Tri-County Council on Aging voted to recommend approval of the SFY2017 Area Plan Update to the INCOG Board. A summary of the updates to the Area Plan is included in the agenda packet.

9. Accept and File Audit Report

Ronald C. Cottrell, CPA has recently completed the external audit of INCOG's financial operations for the fiscal year ending June 30, 2015. A representative of the firm will be present to summarize the audit and address any questions the Board may have. A copy of the report is included with the agenda packet.

10. Ratification of INCOG Executive Committee Actions

The INCOG Executive Committee met on February 2, 2016, and took action on the following contracts. The Board is asked to ratify the actions of the Executive Committee.

A. Receivables:

1. Oklahoma Department of Human Resources - Aging Services (OKDHS/AS) – Medicare Improvements for Patients and Providers Act (MIPPA) Grant - \$11,400 (last year \$15,366)
2. Community Development Block Grant Disaster Recovery Grant Administration (CDBG-DR 13) - new:
 - a. City of Drumright – Purchase of Brush Truck (#16568) – \$3,300
 - b. Town of Kiefer – Purchase of Pumper/Tanker (#16569) - \$4,080

- c. City of Oilton – Purchase of Pumper (#16571) - \$7,110
- d. Creek County (Olive VFD) – Purchase of Brush Truck (#16567) - \$4,059

B. Expenditures:

- 1. Paul Strickland – Professional Services Agreement – prepare River Design Overlay Exhibits – \$7,500 (new)
- 2. FS Circle Solutions – Professional Services Agreement – CNG safety training – not to exceed \$32,500 a year for 2 years, total \$65,000 (new)
- 3. Geographic Information Services, Inc. (GISi) – Addition of new zoning types and classifications to Land Development Analyst case management program – not to exceed \$7,500 (annual maintenance contract \$5,000)

11. Contracts

The following contracts are recommended for approval:

A. Expenditures:

- 1. Richard Smith – personal services contract for support of INCOG’s Green Country Stormwater Alliance and Water Quality Planning Programs – increase by \$4,800 (originally \$15,000)
- 2. Oklahoma Municipal League – Revenue Diversification Studies – up to \$50,000 (new)
- 3. Toole Design Group – NACTO Urban Streets Design Guide Workshop (funded by Oklahoma Highway Safety Office Grant) – \$11,000 (new)
- 4. ImageNet – copier, scanner, printer equipment 5-year lease and service – \$2,673 base price per month includes one additional copier (previously \$2,525 per month)

12. New Business

13. Adjourn

IF YOU REQUIRE SPECIAL ACCOMMODATIONS PURSUANT TO THE AMERICANS WITH DISABILITIES ACT, PLEASE NOTIFY INCOG AT (918) 584-7526