

**INDIAN NATIONS COUNCIL OF GOVERNMENTS
BOARD OF DIRECTORS MEETING**

**Tuesday, January 12, 2016
1:30 p.m.**

**Williams Tower I
Saint Francis Health System Conference Room
One West 3rd Street
Tulsa, Oklahoma**

AGENDA

CONSIDER, DISCUSS AND/OR TAKE ACTION ON:

1. Call to Order
2. Approval of Minutes of Meeting dated December 8, 2015
3. Staff Report
4. Legislative Report and Endorsement of Coalition of Tulsa Area Government's 2016 Legislative Agenda

The Board will be briefed on the development of the 2016 legislative program. The Coalition of Tulsa Area Governments (CTAG) has approved a legislative agenda for the upcoming legislative session. The Board will be briefed on the slate and asked to endorse the 2016 CTAG legislative agenda.

5. Transportation Program
 - A. FFY2016 Transportation Improvement Program (TIP) Amendments

The Oklahoma Department of Transportation is proposing to add 14 projects in various local government jurisdictions in Tulsa Transportation Management Area. Attached is a list of all proposed projects along with federal funds. The Board is asked to endorse these projects to be added to the FFY2016 TIP subject to approval by the Transportation Policy Committee.

5. Federal Surface Transportation Re-Authorization

Congress recently approved, and the President signed into law, the Fixing America's Surface Transportation (FAST) Act. The Act is a 5-year authorization for federal surface transportation programs and the first multi-year re-authorization since the passage of MAP-21. Staff will brief the Board on the highlights of the new law, the changes from MAP-21 and the impact on the INCOG region.

6. Approval of Nominations to Tri-County Council on Aging

The Tri-County Council on Aging (TCCA) serves as the advisory council for the INCOG Area Agency on Aging. Per TCCA by-laws, members are nominated for a three-year term. A majority of members must be over 60 and should represent a cross-section of people from the aging services area of Tulsa, Creek, and Osage Counties. The 2016-2018 nominations were reviewed and recommendations made by the TCCA Executive Committee of the Tri-

County Council on January 12, 2016. The recommendations include nine re-appointments. Members recommended for re-appointment are Daisy Burrus (Tulsa County), Albert Collier (Creek County), Jan Davis (Creek County), Bob Dick (Tulsa County), Margo Mitchell (Tulsa County), Samuel Parker (Tulsa County), George Salley (Tulsa County), Paul Shireman (Tulsa County), and Rev. Richard Ziglar (Tulsa County). The Board is asked to approve the recommended members to the Tri-County Council on Aging.

7. Approval of Energy Efficiency Revolving Loan Fund Applications

In November 2013, the INCOG Board approved a request from the Oklahoma Department of Commerce (ODOC) that INCOG administer the Energy Efficiency Revolving Loan Fund previously administered by ODOC and funded by the US Department of Energy in the amount of \$1.52 million. The program finances the implementation of alternative fuel infrastructure or fleet conversions, building energy efficiency retrofits, energy demand management projects, and renewable energy installations. Currently \$652,000 is available for loan awards.

On November 5, 2015, a request for proposals for loan funding was released and two applications were received by the December 22nd deadline. Staff has reviewed the applications and recommends that both projects be awarded in the following amounts:

- a. Rogers County Industrial Development Authority – \$315,000 for building energy efficiency upgrades (lighting, HVAC, windows and insulation) to the Claremore Federal Building for use as a new office for the Sheriff’s Department
- b. Tulsa County Industrial Authority – \$337,000 to replace fluorescent light fixtures with LED fixtures in the courthouse and Administration Building.

8. Update on Service Line Warranty Advisory Committee Membership and Authorization for Administrative Fee

In 2014, the INCOG Board approved a pilot project with the City of Tulsa and Utility Service Partners (USP) to provide warranties for the water and sewer lines of interested municipal residents. USP markets the program to municipal utility customers, receives enrollments, bills for the service, manages calls for repairs, and pays local licensed plumbers to make repairs. Under the pilot project, a portion of the revenue generated by the program is provided to INCOG to support local projects.

INCOG created a Service Line Warranty Program Advisory Committee to monitor the work of USP and to consider projects to be funded with revenue generated by the program. The Advisory Committee is chaired by Vice Mayor Richard Carter, and includes Jarred Brejcha, Vice Mayor Momodou Ceesay, and Councilor David Patrick. The Board is asked to endorse Advisory Committee membership and to authorize INCOG to receive a 5% administrative fee for administering the pilot project.

9. Contracts

The following contracts are recommended for approval:

A. Receivables:

1. North Central Texas Council of Governments (DFW Clean Cities) – Filling Critical Gaps in alternative fuel infrastructure – training services related to alternative fuels

and vehicles – increase contract amount to \$156,744 – \$130,644 federal share and \$26,100 local match – previous total contract amount was \$130,644, with \$104,455 federal share and \$26,100 local match

2. Oklahoma Association of Area Agencies on Aging (O4A) – Masonic Charity Foundation of Oklahoma Grant – \$95,652.03 (last year \$94,426.40)

B. Expenditures:

1. Eastern Oklahoma Donated Dental Services, Inc. – Lab Services – not to exceed \$30,000 (last year \$65,000)
2. Visiting Nurses Association – Foot Care Clinics – not to exceed \$6,000 (last year \$6,000)
3. Total Source for Hearing-Loss and Access (TSHA) – Hearing Aid Services – not to exceed \$6,000 (last year \$3,000)
4. Community Enhancement of Nutrition Assistance (CENA) contract amendment Depew Senior Citizens Center – decrease contract by \$12,467 to \$8,210.

10. New Business

11. Adjourn

IF YOU REQUIRE SPECIAL ACCOMMODATIONS PURSUANT TO THE AMERICANS WITH DISABILITIES ACT, PLEASE NOTIFY INCOG AT (918) 584-7526